

Session 3 | Participating in the 2018 Call for proposals

# Submission and evaluation of proposals

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Bio-based Industries Joint Undertaking  
(BBI JU)

**#BBInfoday**

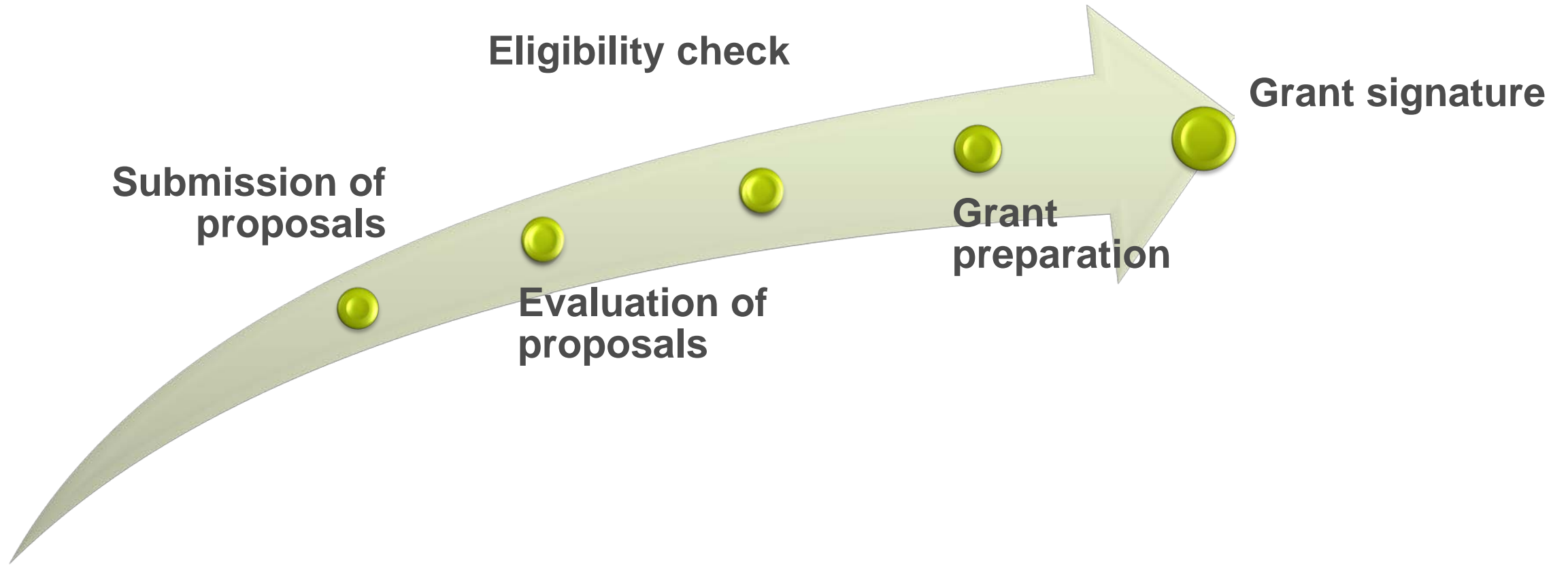
WI-FI

user: xicb510 | password: Meeting





# From Submission to Grant Signature



# Submission of Proposal

LOGIN FUNDING SCHEME **CREATE DRAFT** PARTIES EDIT PROPOSAL SUBMIT

## Step 3

### Create a Draft Proposal

Please enter the following information to create a draft proposal. Please note that fields marked with a star (\*) are **mandatory**.

**H2020-BBI-JTI-2018**

**USER NAME**  
Polyvios HADJIYIANGOU

**TOPIC**  
BBI.2018.SO1.D2

**TYPE OF ACTION**  
BBI-IA-DEMO

**A.B.C.** ACRONYM  
test3

**DRAFT ID** | SEP-210512276

**THU 06** DEADLINE (Brussels Local Time)  
September 2018 17:00:00

**148** days left until closure

**Errors** ← **BLOCKING**

The information you have entered is incomplete or invalid. Please review the following error messages:

A valid PIC is required  
A Short Summary is required

**NOT BLOCKING**

**WARNING:** This proposal contains changes that have not yet been submitted...

**Your organisation**

PIC\* 123456

Organisations you have been previously associated with. Click to select.

PIC: 999532136  
IPATIMUP - INSTITUTO DE PATOLOGIA EIMUNOLOGIA ...  
RUA DR ROBERTO FRIAS SN  
PORTO, PT  
VAT: PT502246305

Search for your organisation PIC

**Your Role**

Please indicate your role in this proposal

Main contact

Contact person

**Your Proposal**

Please choose an acronym for your proposal. It will appear also in the "General Information" section of the submission form Part A and can also be updated there.

Acronym\*  Please restrict acronym to latin characters only

Short Summary (max. 2000)

Check Config 

**Download Part B Templates** 

Visit our 'How to' user guide 

Visit our 'H2020 Online Manual' 

# Submission of Proposal

Check the [H2020 Online Manual](#)

- an overview of all steps you need to know for the electronic management of proposals or grants;
- easy navigation by process steps;
- a brief description on how to complete your tasks.

**Do not wait until the last  
minute to submit your  
proposal!**

A screenshot of the European Commission's Research & Innovation Participant Portal. The page features a blue header with the European Commission logo and the text 'RESEARCH & INNOVATION Participant Portal'. Below the header, there is a navigation menu with options like 'MY AREA', 'HOME', 'FUNDING OPPORTUNITIES', 'HOW TO PARTICIPATE', 'EXPERTS', and 'SUPPORT'. A search bar and a user profile dropdown are also visible. The main content area includes a sidebar with links to 'My Organisation(s)', 'My Proposal(s)', 'My Project(s)', 'My Notification(s)', and 'My Expert Area'. The central part of the page displays 'Funding Opportunities' with a link to the 'H2020 ONLINE MANUAL' and a list of programs: 'Horizon 2020 - EU research funding from 2014', 'Seventh Framework Programme (FP7)', 'Competitiveness and Innovation Framework Programme (CIP)', and 'other research and innovation programmes'. There are also sections for 'Horizon 2020' and 'COSME' (Programme for the Competitiveness of Enterprises and SMEs).

Admissibility -  
Eligibility check

Evaluation of  
proposals

Grant  
Preparation

Grant  
signature

## ADMISSIBILITY CRITERIA

- A proposal is submitted via the official online submission system before the call deadline and it is readable, accessible and printable
- The proposal is complete – accompanied by the relevant administrative forms, proposal description and any supporting documents specified in the call.
- The proposal includes a **draft plan for the exploitation and dissemination** of the results
- Page limit (RIA/IA: 70 pages –CSA: 50 pages)



## ELIGIBILITY CRITERIA

- Contents are in line with the topic description in the call
- Standard eligibility criteria (eg. RIA and IA at least three legal entities, established in a different Member State or Associated Country)
- Any other eligibility conditions set out in the call or topic page
- Additional eligibility criterion for specific RIA topics









# Additional eligibility criterion


LOGIN    FUNDING SCHEME    CREATE DRAFT    PARTIES    EDIT PROPOSAL    SUBMIT


## Step 5


### Edit Proposal


**H2020-BBI-JTI-2018**

	USER NAME Polyvios HADJIYIANGOU
	TOPIC BBI.2018.SO1.D2
	TYPE OF ACTION BBI-IA-DEMO
A.B.C.	ACRONYM test3
	DRAFT ID   SEP-210512276
THU 06	DEADLINE (Brussels Local Time) September 2018 17:00:00
148	days left until closure


Check Config 

**Download Part B Templates** 

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### Edit Proposals' Forms

In this step you can edit the administrative forms and upload the proposal itself. 


**WARNING:** This proposal contains changes that have not yet been submitted...







#### Administrative Forms


Edit will open the forms. 

[edit forms](#)    [view history](#)    [print preview](#)

### Part B and Annexes

In this section you may upload the technical annex of the proposal (in PDF format only) and any other requested attachments. 

Technical Annex 1-3	<a href="#">upload</a>	 
Technical Annex 4-5	<a href="#">upload</a>	 
<b>Call Specific Eligibility Condition</b>	<a href="#">upload</a>	
Optional annex: Ethics Supporting Documents	<a href="#">upload</a>	







# Indicative Calendar



	Sept 18	Oct 18	Nov 18	Dec 18	Jan 19
1. Remote individual evaluation					
2. Central evaluation					
3. Hearings for Flagships					
4. Ethics evaluation					
5. List of proposals for possible funding					
6. Ranked list of proposal					
7. Ranked list adoption by GB					
8. Evaluation Result Letter					



## Scores

- 0 Proposal does not meet the criterion at all or cannot be assessed due to missing or incomplete information
- 1 Poor – serious weaknesses
- 2 Fair – goes some way to meeting criterion, but with significant weaknesses
- 3 Good – but with a number of shortcomings
- 4 Very good – but with a small number of shortcomings
- 5 Excellent – meets criterion in every relevant respect. Any shortcomings are minor

## Four thresholds

- Excellence score = min. 3/5
- Implementation score = min. 3/5
- Impact score = min. 4/5
- The sum of the three individual scores = min. 11/15

**For Innovation Actions, to determine the ranking, the score for the criterion 'impact' will be given a weighting of 1.5**



# Competition within a budget line

- **Budget line**
  - Call 2018: 5 budget lines (CSA, 2 RIA, DEMO, FLAGSHIP)
  - More than 1 topic in a budget line
- **Result:**
  - Important to have unique idea...but this idea has to be also excellent
  - It will be competing with other proposals submitted under different topics in the same budget line => high-quality proposals are essential!



- **Online grant preparation:** The process is supported through the Participant Portal.
- **Follow your proposal:** The grant agreement and its annexes must not differ from the proposal. No negotiation in H2020.
- **Timeframe:** The Grant Agreement must be signed at the latest 8 months after the call deadline

**SME self-assessment (check beforehand - In RIA and CSAs: no confirmed SME = no funding)**  
**SME self-assessment**

**Financial Viability of the Coordinator (select your COO wisely) - Financial Viability Self-Check**

**IPR issues and Consortium Agreement**





**Congratulations !  
Class of 2018**





# Contribute to BBI JU !

- Become a BBI JU evaluator
- BBI JU covers broad fields, complex proposals
- Quality in evaluation, different expertise needed

## Call 2018 expert-evaluator invitations

- ...so if you haven't registered yet, please do so ***by the end May 2018*** **AND** e-mail [experts@bbi.europa.eu](mailto:experts@bbi.europa.eu)



# Register as an expert

- Participant Portal (PP)

<http://ec.europa.eu/research/participants/portal/desktop/en/experts/index.html>

A banner for the 'Experts' section of the Participant Portal. It features a stylized green head profile on the left containing various scientific symbols like gears, a DNA helix, and the equation E=mc². On the right, the word 'Experts' is written in white on a blue background, with a button labeled 'H2020 ONLINE MANUAL' and a paragraph of text below it.

**Experts** H2020 ONLINE MANUAL

Join the database of independent experts. The European Commission appoints independent experts to assist with assignments that include the evaluation of proposals, monitoring of projects, and evaluation of programmes, and design of policy.

# Thank you!

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